



Forest Heath
District Council

Licensing Section
Forest Heath District Council
College Heath Road
Mildenhall
BURY ST EDMUNDS
Suffolk IP28 7EY

Licensing Act 2003
Premises Licence **PL227**

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

West Row Village Hall Field
Beeches Road, West Row, Bury St Edmunds, Suffolk, IP28 8NP.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors & Outdoors)	Saturday	10:00am	11:00pm
F. Playing of recorded music (Indoors & Outdoors)	Saturday	10:00am	11:00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors & Outdoors)	Saturday	10:00am	11:00pm
J. Supply of alcohol for consumption ON and OFF the premises	Saturday	10:00am	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Saturday	10:00am	11:00pm

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises



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Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

West Row Playing Fields & Village Hall Association Village Hall, Beeches Road, West Row, Bury St Edmunds, Suffolk, IP28.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

West Row Playing Fields & Village Hall Association

304922

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Lynn MORLEY

113 Friday Street, West Row, Bury St Edmunds, Suffolk, IP28 8PB.
Telephone 01638 715077 or 07771 537 856

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. FH0336

Issued by Forest Heath



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ANNEXES

ANNEX 1 - MANDATORY CONDITIONS

1. No supply of alcohol may be made under this licence.

At a time when there is no designated premises Supervisor in respect of it or,
At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

New Mandatory Conditions effective 1 October 2014

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise):

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective:

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective:

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner:

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).



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ANNEXES continued ...

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) A holographic mark, or
 - (b) An ultraviolet feature
4. The responsible person must ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Mandatory Licence Condition from 28 May 2014

- 1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2) In this condition:-
 - (a) 'permitted price is the price found by applying the formula $P = D + (D \times V)$ where-



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- (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol:
- (b) 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (c) 'relevant person' means, in relation to premises in respect of which there is in force a premises licence-
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) 'relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) 'value added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3) Where the permitted price would not be a whole number, the permitted price shall be taken to be the price rounded up to the nearest penny.
- 4) Where the permitted price on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. Valid Public Liability insurance shall be in force and a copy will be displayed in the hall.
2. Lighting will be provided outside the premises during the hours of darkness.



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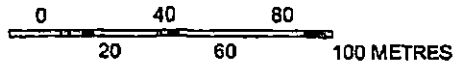
PL227

ANNEXES continued ...

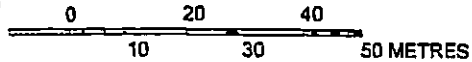
3. Abusive behaviour and/or drunkenness and/or under age drinking and/or drug misuse will not be tolerated on the premises. Stewards will patrol area to ensure safety.
5. A Risk Assessment will be carried out on the premises.
6. Plastic glasses, cutlery and paper plates will be used for all beverages and food.
7. Emergency exits will be clearly identified and maintained.
8. Red Cross personnel will be on site on Band Day event.
9. No unaccompanied children will be allowed on the premises during licensable events.
10. Any person selling or supplying alcohol under the authority of a personal licence holder will ask for a photo ID proof of age when they have reason to believe that person is under 18 years of age.
11. There will be a local Band Day event once a year and there will be no more than 4 other licensable events under this licence in any one year.
12. There will be no functions involving adult entertainment or services. There will be no cigarettes sold on site or gaming machines provided.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

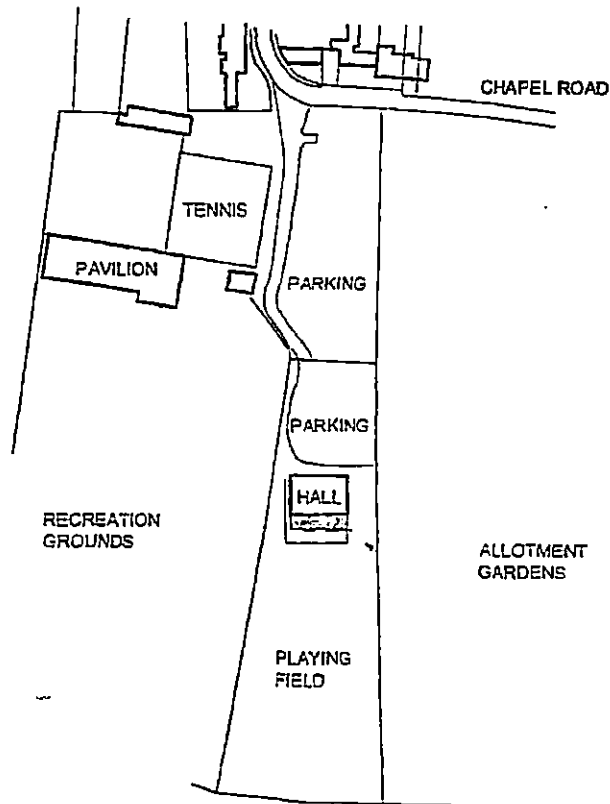
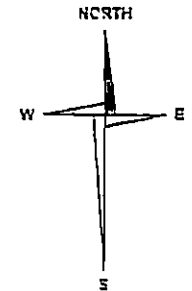
SCALEBAR 1:2500



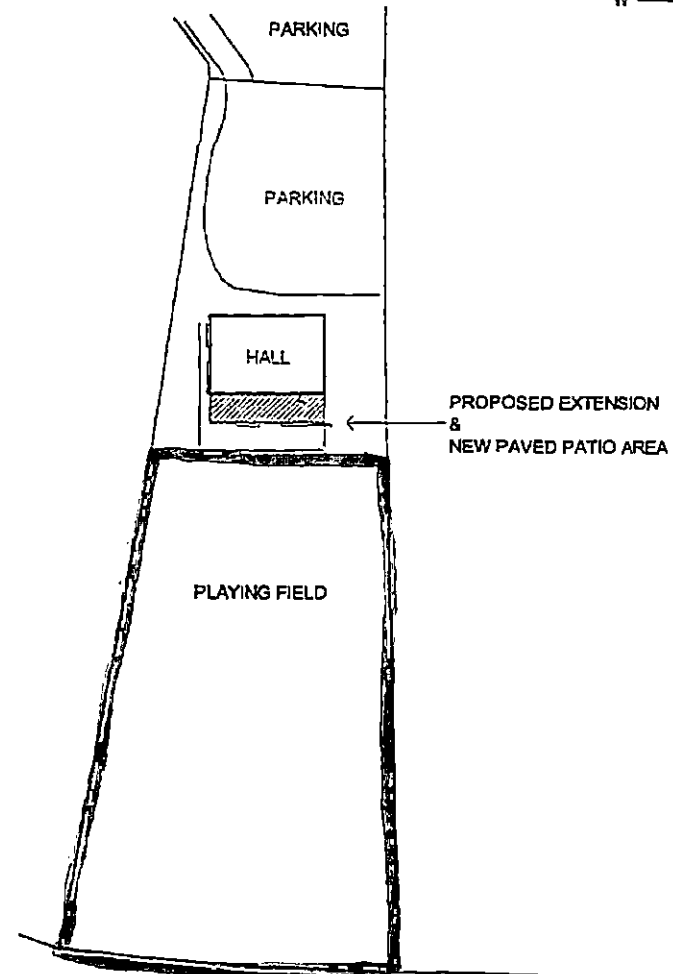
SCALEBAR 1:1250



DO NOT SCALE FROM THIS DRAWING
(Manually nor Electronically)
ALL DIMENSIONS TO BE CHECKED ON SITE PRIOR TO COMMENCING WORK



LOCATION PLAN 1:2500



BLOCK PLAN 1:1250

Date Last Edited : 01.04.2010

DRAWING NUMBER

2010-16-BD2

Date Created :
APRIL 2010

Scale :
1:2500 & 1:1250 (A4)

PROPOSED EXTENSION
VILLAGE HALL, CHAPEL ROAD, WEST ROW
for WEST ROW VILLAGE HALL & PLAYING FIELDS ASSOCIATION

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ARCHITECTURAL TECHNOLOGIST
BUILDING DESIGN CONSULTANT

Petter's Clay
48 The Street
Barton Mills
Suffolk, IP28 8AA
Tel: 07816 960797

